

MOULTONBOROUGH, TUFTONBORO, WOLFEBORO
Joint Board Meeting for the
NH LAKES IMA Joint Board on Aquatic Nuisance Plant Control

October 13, 2010
Meeting Minutes

Present; Daniel Duffy (T-P), Ken Marschner, (W-P), Carter Terenzini (M-P), Karin Nelson (M-P), Bill Marcussen (T-P), Linda Murray, (W-P), David Owen (W-A), Dan Williams (T-A)

Absent: Bob Boyan (M-A) (with prior notification)

Others Present: N/A

Call to Order and Minutes: Ken Marschner called the meeting to order at 9:04 a.m. The Chair asked for a motion on the minutes of September 15th. Dave Owen pointed out that a word seemed to be missing from Page 2, Line 1, of the first full paragraph. It was suggested to add the word “for” after the word “support”. With that correction there was motion by Bill Marcussen to approve the minutes as amended. Dan Duffy seconded. Motion carries unanimously with Linda Murray abstaining as she was not present.

Financial Report: David Owen will email this out.

DASH Subcommittee on the Purchase of Pontoon Watercraft: Ken Marschner reported that a second boat has been bought for \$8k. Further, DASH 1 has been moved to the proposed vendor for the retrofit and addition of the actual DASH units themselves. He said that DASH 2 may have been moved as of this moment and we need to think about winterizing the motors on both. Tom Wachsmuth of Dive Winnepesaukee said he might be able to do this with his mechanic. The boats and trailers have been titled and we need to complete the registration process. This will need to be done in Concord as they are municipal equipment. Wolfeboro will add the equipment to its existing policy and any increase in the premium can be handled out of funds on hand and then backfilled if next year we need funds for matching on the NH Lakes Grant.

DASH Units: Ken Marschner presented a memorandum from the subcommittee as to how they had sought out proposals and why they thought the one from New England Environmental Diving Services (NEEDS) was the best. The consensus was that this would satisfy concerns in the various towns that an open procurement process had been followed.

Mr. Marschner then presented a revised contract noting that the payment schedule was changed by breaking the total into smaller payments, one of which occurs when there is proof of purchase of certain equipment and a transfer of that to the ownership of the IMA Joint Board. It also reduced the upfront fee from \$12,000 to \$2,000. There were terms added on workmanship and warranty.

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Bill Marcussen pointed out that the proposal says the contract is valid for thirty days and said he thinks that should mean the offer is valid for thirty days. Dave Owen pointed out that the contract itself needs to be valid through the end of the one year guarantee period. Ken Marschner will insert and initial those changes.

Mr. Marschner said that the units will be worked on inside but moved outside when not being worked on. We will need to expend some money to buy sturdy tarps and the like. Karin Nelson asked if the "catch nets" were included. Ken Marschner replied that those, the carts, and various other add-ons have to be bought separately. He also said that these pleasure craft need to be stripped of seats, etc., but the decks are in good condition (one is aluminum and solid; the second is described as "2005 marine plywood in perfect shape"). A discussion moved to how we might recover some value on this stripped equipment by selling it on Craig's List and the like. He said the NEED's contract covers the need to take care in removing/stripping the unnecessary items to allow for resale. Ms. Nelson asked if we should alter terms and conditions in order to make it this clearer, while Dave Owen thought the current language was clear on that point.

Dan Duffy moved to approve the contract as amended and authorize the chair to sign it. Linda Murray seconded the motion. The chair called for discussion. Carter Terenzini said that he thought the Committee had done a great job in protecting our interests and reducing the upfront payment requested but that, as a matter of principal, he could not vote for any contract that called for a payment before some form of service had been provided. The Chair called for the vote and the motion passed - 5 YES to 1 NO (Terenzini).

Discussion then turned to the storage/sale of the surplus equipment. Carter Terenzini asked how much space was needed. Mr. Marschner said that it would all fit into a single car garage. Ms. Murray asked if we should start trying to sell the materials now. Dan Duffy said there might be space at the Tuftonboro transfer station and Carter Terenzini thought the same of Moultonborough. It was suggested that if two towns each contributed one man and one truck, the materials could probably be easily moved. Dan Williams addressed how we might establish value and Karin Nelson offered to journey to Holderness to photograph the items. Carter Terenzini said that if he had a description and value, then Moultonborough could list the items on Craig's List for sale. He also offered the possibility of including the items in the Town's annual auction.

Budgets: Discussion turned to the FY 2011 budget information we need to supply to the three Towns. Mr. Marschner distributed Budget Draft #3 which assumed a \$1,000 per member assessment. Bill Marcussen said he thought we were looking at two different things; Capital vs. Operating and that this is a blend. Carter Terenzini moved to approve a budget total of \$4,500 and an assessment of \$1,500 per member. This was seconded by Dan Duffy. The motion carried unanimously. The Chair will send the letters out to the three towns. (Dan Duffy had to leave at this point for a prior commitment).

As to the per-diems charged by NH Lakes, Linda Murray suggested that we send them the Wolfeboro Waiver of Liability form to see if NH Lakes will accept it to cover the divers. It was also suggested that there be an in town (IMA) and out of town rate in case others want to use the equipment. Carter Terenzini and Dave Owen will each review the existing contract to see if

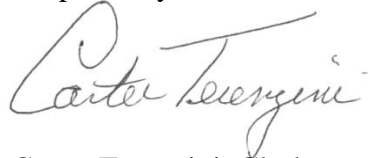
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there is something along the lines of this vendor for services arrangement we will have with NH Lakes to help get that document started.

Other Business: The next meeting will be on the 10th of November in Tuftonboro.

Motion by Karin Nelson, seconded by Linda Murray to adjourn at 11:05 a.m. The motion carried unanimously.

Respectfully Submitted

A handwritten signature in cursive script that reads "Carter Terenzini". The signature is written in dark ink and is positioned above the typed name.

Carter Terenzini, Clerk

On This Date of October 18, 2010: